

Momentum Dance Company

2017 Information for Performance Groups

At the dance studio:

- No food or drink (including chewing gum) may be brought into or consumed in the studio aside from a bottle of water. This includes parents and siblings who may be viewing classes.
- No street shoes (any shoe that is worn outside) are permitted to be worn in the dance studio. We have shelves outside where shoes can be placed before entering. This includes all dancers, parents and siblings – anybody who enters the studio. Wearing outdoor shoes can bring in pieces of dirt and grit that can scratch the sprung dance floor, along with it not being the most hygienic for our dancers.
- Please ensure younger children go to the bathroom before dance class begins. Children leaving throughout class to go to the bathroom means they will miss out on learning dance steps and is a distraction to other students in the class. This also brings up a safety issue as we generally only have one instructor for each session, so the instructor cannot leave the studio to assist younger children in the bathroom.
- Children under 10 years of age need to be dropped off directly to the dance studio and picked up directly from the dance studio. Children will not be released from the studio to meet Mum or Dad in the carpark or swimming pool after dance as this is a safety issue.

What to wear:

- We have no set uniform for Performance Group classes so children can wear anything comfy they can move in eg. shorts and a singlet. Jeans or denim shorts are not permitted. Many of the younger children enjoy dressing up for dance class in ballet outfits and 'dance dresses', this is fine too but please ensure a leotard, shorts or leggings are worn underneath as we do often do movements on the floor eg. rolls, leg flicks.
- No specialised dance footwear is required for Performance Groups, it is recommended that all children dance barefoot.
- Hair longer than shoulder length must be tied back out of the face at all times.

Viewing of Classes

- Parents, siblings and friends are not permitted to view dance classes. Having extra people in the dance studio is a huge distraction to students, especially younger children aged 4 to 10 years. It is important for children to gain a sense of independence and responsibility and be able to attend classes without Mum or Dad.
- Parents of new students are welcome to stay for the first few sessions to ensure children feel comfortable while they get to know their surroundings and what dance classes are all about.
- We generally have two dedicated 'viewing days' each term. These are sessions where parents are encouraged to come along and watch classes and check in with their child's progress.

Performance of Choreography Outside of Dance Classes:

- Children are not permitted to perform dance routines in public (eg. school talent shows etc.) without prior written permission. This is because we are often learning routines for dance performances and don't want these to be 'shown off' before the event they are created for.
- We have had past incidents of children who attend the same dance class and school being left out by other children in performances at school. At Momentum we support an inclusive dance environment and expect everybody to be included when possible.
- By notifying us if you would like to do a performance we may be able to help by providing you with a copy of the music (we often dance to shortened versions of songs especially for the younger students) and costumes to borrow.

Payments:

- Performance Group classes costs \$8.00 per session.
- New students will receive an invoice at the first session of the term outlining the total cost for that term and payment methods available.
- Returning students will be invoiced one month before the next term begins. Payment must be made by the due date, or students will lose their spot in dance class for the next term. In the past we have had issues with students pulling out of the following term at the last minute (eg. first day back of classes!) leading to a student on the waiting list missing out and the studio being unable to run at capacity. Hopefully this new method will help to streamline our enrolment systems.
- All accounts are due one month from receiving the invoice.
- Missed classes are not credited or refunded. However, if you notify the studio via email of absences before the term commences, you will not be charged for those session.
- Please see me if you have any issues regarding payments - specialised payment plans and scholarships are available.

Photography & Videos:

- Photography and video of classes is permitted for private use only. Please do not post photos or videos online or to social media without prior consent, particular if the media includes classmates as this brings up safety and privacy issues. We have a zero tolerance policy on this issue.
- Photography and video of performances varies from event to event – please check with me at each performance to see what is permitted. Again any images/video take are for private use only and are not to be posted online without prior consent.
- By attending classes at Momentum Dance Company you agree that images or video of your child in class or performances may be used for promotional purposes – Momentum's website, Momentum's facebook/instagram pages and print media. For any large campaign parents will always be checked with first. If you would rather your child was not included in photography/video please see me to sign an opt-out form.

Contacting Momentum:

- If you are unable to attend your dance class, you must contact Momentum (phone, text or email) to let us know;
Phone/Text: 021 204 3530
Email: jess@momentumdancecompany.co.nz
- It is very important to keep an up-to-date cellphone number and email address with Momentum. We will ring your cell phone should an emergency arise at class. We also send out group text messages in the event of a last minute class cancelation or change (although cancellations rarely happen). Unfortunately with a large studio 600 students, it isn't practical for us to ring each person one by one. Email is our preferred method of sending out notices and information.
- Momentum Dance Company has a facebook page;
www.facebook.com/momentumdancecompanynz
Videos, pictures and important information are always posted on here so please 'like' this to keep in the loop.
- Sometimes Momentum can be tricky to contact via phone as dance classes are taught out in pre-schools/schools during the day and studio classes run straight through from 3.30pm till 7.45pm each evening. Due to this it may take a couple of days for you to receive a reply. Answers to many common questions (eg. what time is dance class or a performance, what costume is required, what day do classes start this term etc.) can be found on our facebook page, so please check here first.
- The preferred method of contacting Momentum is via email as this allows us to get back to you outside of traditional business hours.