

Momentum Dance Company

2018 Information for Performance Groups

At the dance studio:

- No food or drink (including chewing gum) may be bought into or consumed in the studio aside from a bottle of water. This includes parents and siblings who may be viewing classes.
- No street shoes (any shoe that is worn outside) are permitted to be worn in the dance studio. We have shelves outside where shoes can be placed before entering. This includes all dancers, parents and siblings – anybody who enters the studio. Wearing outdoor shoes can bring in pieces of dirt and grit that can scratch the sprung dance floor, along with it not being the most hygienic for our dancers.
- Please ensure younger children go to the bathroom before dance class begins. Children leaving throughout class to go to the bathroom means they will miss out on learning dance steps and is a distraction to other students in the class. This also brings up a safety issue as we generally only have one instructor for each session, so the instructor cannot leave the studio to assist younger children in the bathroom.
- Children under 10 years of age need to be dropped off directly to the dance studio and picked up directly from the dance studio. Children will not be released from the studio to meet Mum or Dad in the carpark or swimming pool after dance as this is a safety issue.

What to wear:

- We have no compulsory uniform for Performance Group classes, children can wear anything comfy they can move in eg. shorts and a singlet. Jeans or denim shorts are not permitted.
- If your dancer is looking for some dance attire to wear to their sessions, check out our range of Momentum Merchandise available to order online via our website and at the dance studio.
- No specialised dance footwear is required for Performance Groups, it is recommended that all children dance barefoot.
- Hair longer than shoulder length must be tied back out of the face at all times.

Viewing of Classes

- Parents, siblings and friends are not permitted to view dance classes. Having extra people in the dance studio is a huge distraction to students, especially younger children aged 4 to 10 years. It is important for children to gain a sense of independence and responsibility and be able to attend classes without Mum or Dad.
- Parents of new students are welcome to stay for the first few sessions to ensure children feel comfortable while they get to know their surroundings and what dance classes are all about.
- We generally have one or two dedicated 'viewing days' each term. These are sessions where parents are encouraged to come along to watch classes and check in with their child's progress.

Performance of Choreography Outside of Dance Classes:

- Children are not permitted to perform dance routines in public (eg. school talent shows etc.) without prior written permission. This is because we are often learning routines for dance performances and don't want these to be 'shown off' before the event they are created for.
- We have had past incidents of children who attend the same dance class and school being left out by other children in performances at school. At Momentum we support an inclusive dance environment and expect everybody to be included when possible.
- By notifying us if you would like to do a performance we may be able to help by providing you with a copy of the music (we often dance to shortened versions of songs especially for the younger students) and costumes to borrow.

Payments:

- Performance Group classes costs \$8.00 per session.
- New students will receive an invoice at the first session of the term outlining the total cost for that term and payment methods available.
- Returning students will be invoiced one month before the next term begins. Payment must be made by the due date, or students will lose their spot in dance class for the next term.
- All accounts are due one month from receiving the invoice.
- Missed classes are not credited or refunded. However, if you notify the studio via email of absences before the term has been invoiced for, you will not be charged for those session.
- Please see Jess if you have any issues regarding payments - specialised payment plans and scholarships are available.

Photography & Videos:

- Photography and video of classes is permitted for private use only. Please do not post photos or videos online or to social media without prior consent, particular if the media includes classmates as this brings up safety and privacy issues. We have a zero tolerance policy on this issue.
- Photography and video of performances varies from event to event – please check with me at each performance to see what is permitted. Again any images/video take are for private use only and are not to be posted online without prior consent.
- By attending classes at Momentum Dance Company you agree that images or video of your child in class or performances may be used for promotional purposes – Momentum's website, Momentum's facebook/instagram pages and print media. For any large campaign parents will always be checked with first. If you would rather your child was not included in photography/video please see me to sign an opt-out form.

Contacting Momentum:

- If you are unable to attend your dance class, you must contact Momentum (phone, text or email) to let us know;
Phone/Text: 021 204 3530
Email: jess@momentumdancecompany.co.nz
- It is very important to keep an up-to-date cellphone number and email address with us.
- We will contact you via the cell phone number listed on your enrolment form should an emergency arise at class. We also send out group text messages in the event of a last minute class cancellation (although cancellations rarely happen) or change. Unfortunately with a large studio 600 students, it isn't practical for us to ring each person one by one.
- Email is our method for sending out all notices and information. All students enrolled at Momentum Dance Company must list a valid email address in their enrolment information and be comfortable receiving all information this way.
- Momentum Dance Company has a facebook page;
www.facebook.com/momentumdancecompanynz
Videos, pictures and important information are always posted on here so please 'like' this to keep in the loop.
- Sometimes Momentum can be tricky to contact via phone as dance classes are taught out in pre-schools/schools during the day and studio classes run straight through from 3.30pm till 7.45pm each evening. Due to this it may take a couple of days for you to receive a reply. Answers to many common questions (eg. what time is dance class or a performance, what costume is required, what day do classes start this term etc.) can be found on our facebook page and website, so please check here first.
- The preferred method of contacting Momentum is via email as this allows us to get back to you outside of traditional business hours.